

Supervisory Management QQI Level 6

The aim of the course is to equip the learner with the relevant knowledge, skills and competence to understand the role and responsibilities of a supervisor and demonstrate a range of supervisory management skills.

Throughout this course you will learn to:

- Understand the duties and responsibilities of a supervisory manager to include the role, duties and relevant policies and services within the chosen work environment.
- Evaluate all relevant up-to-date industry standards and guidelines related to the work environment, to include staff code of conduct advantages and disadvantages of in-house and contract staff purpose and methods of supervision.
- Draft a procedure outlining criteria for staff recruitment, use of an applications form to shortlist candidates.
- Evaluate staff training methods including an identification of possible aids, support materials an assessment of individuals during the training session

Assessment

- Skills Demonstration 60%
- Portfolio/Collection 40%